

MOTION FOR PERMISSION TO RELOCATE

M-9

Resource Center
1 South Sierra St., Third Floor
Reno, NV 89501
775-325-6731
www.washoecourts.com

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**MOTION FOR PERMISSION TO
RELOCATE**

PACKET M-9

**USE THIS MOTION PACKET ONLY IF ALL
OF THE FOLLOWING REQUIREMENTS HAVE BEEN MET:**

- You have a case with an existing order regarding child custody or visitation in the Second Judicial District Court - Family Division.
- You are requesting the Court change the existing order.
- You are requesting to move to a different city or state with the child(ren).

INSTRUCTIONS FOR COMPLETING FORMS

CAREFULLY READ ALL INSTRUCTIONS BEFORE STARTING TO FILL OUT
ANY OF THE FORMS.

Use **black or blue ink only**. Neatly print the information requested.
Do not use correction fluid/tape on the forms.

This packet contains the following forms:

1. Motion for Permission to Relocate
2. Proof of Service
3. Reply to Opposition to Motion for Permission to Relocate*
*Only to be used if the other party opposes your motion.
4. Request for Submission
5. Proof of Service

The penalty for willfully making a false statement under penalty of perjury is a minimum of 1 year, and a maximum of 4 years in prison, in addition to a fine of not more than \$5,000.00.
N.R.S. §199.145.

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INSTRUCTIONS: STEP 1

Complete the Motion for Permission to Relocate as Shown:

1) Print your name, address, telephone number, and email address.

2) Print the names of the parties, the Case No. and Department No. just as they appear on all other documents in this case.

4) Complete pages 1 – 9, following the instructions on each page.

1 Code: 2420
2 Name: _____
3 Address: _____
4 Telephone: _____
5 Email: _____
6 Self-Represented Litigant

7
8

9 _____
10 Plaintiff / Petitioner / Joint Petitioner,
11 vs. Case No. _____
12 _____ Dept. No. _____
13 Defendant / Respondent / Joint Petitioner.
14 _____

15

16 MOTION FOR PERMISSION TO RELOCATE
17 (If you need more room on any section of this form, attach additional sheets.)

18 1. **Child(ren).** There is / are (number) _____ minor child(ren) in common born or adopted by
19 the parties.

20	21	22	23	24	25	26
Child's Name	Age	Date of Birth				

27 2. I am requesting the Court grant me permission to relocate to (City, State) _____
28 _____

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INSTRUCTIONS: STEP 2

Electronically Filing and Serving the Documents

You will need to upload the original documents to eFlex. EFlex is available online at <https://wceflex.washoecourts.com/>, in the Law Library and the Resource Center.

Sign into your eFlex account using the username and password you created and electronically file the:

- Motion and any Exhibits.

Make sure to keep the original documents you file for your personal records. File-stamped copies of your documents are available through your eFlex account.

Scanners are available at the Law Library and the Resource Center.

There may be a filing fee charged when documents are filed. Fee information is available at the Resource Center and online at: www.washoecourts.com.

FILING FEE WAIVERS

If you cannot afford the filing fee, you may apply to have your filing fee waived. To apply, you must fill out and file the application found in the **Application for Waiver of Fees and Costs packet**, which may be obtained at the following locations:

- Resource Center, 1 South Sierra Street, Reno, NV, Third Floor
- Law Library, 75 Court Street, Reno, NV, First Floor
- Online at: www.washoecourts.com (select the “Forms and Packets” tab on the right hand side of the home screen)

Once you have electronically filed a document, a Notice of Electronic Filing will be automatically generated and sent to any electronic filers in the case. All electronic filers have agreed to accept the notice as valid and effective service. This replaces the need for paper service.

If the other party has not yet signed up for electronic filing, or you do not know whether the other party is an electronic filer, please contact the Resource Center. **Additional steps are required to complete service if the other party is not an electronic filer or if you file at the Resource Center front counter.**

The Notice of Electronic Filing does not replace the Proof of Service (*see* INSTRUCTIONS: STEP 3).

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INSTRUCTIONS: STEP 3

Complete the Proof of Service as Shown:

This form must be completed by the person who serves the documents.

1) Print your name, address, telephone number, and email.

1 Code: 3720
2 Name: _____
3 Address: _____
4 Telephone: _____
5 Email: _____
6 Self-Represented Litigant

2) Print the names of the parties, the Case No. and Department No. just as they appear in all other documents in this case.

7 IN THE FAMILY DIVISION
8 OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
9 IN AND FOR THE COUNTY OF WASHOE
10 _____
11 Plaintiff / Petitioner / Joint Petitioner,
12 vs. Case No. _____
13 _____ Dept. No. _____
14 Defendant / Respondent / Joint Petitioner.

3) Print the name of the person served, and the date served.

14 PROOF OF SERVICE
15 I served a true and correct copy of the Motion for Permission to Relocate upon:
16 1. Name (of person served): _____
17 2. Date of Service: _____

4) Mark the box for how they were served. If serving by personal service, certified mail, or postage prepaid, write the address of where service was made.

18 3. By: Service by eFlex Personal Service
19 Certified mail, return receipt attached U.S. Mail, postage prepaid
20 Other: _____
21 Address where service occurred, if applicable: _____

5) The person who serves the document(s) must date, sign, and print their name.

22 A copy of this Proof of Service has been electronically served, mailed, or personally delivered
23 to all parties or their lawyer.
24 This document does not contain the personal information of any person as defined by
25 NRS 603A.040.
26 DATED this (day) _____ day of (month) _____, 20____.
27 Submitted By: (Your signature) _____
28 (Print your name) _____

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INSTRUCTIONS: STEP 4

Filing the Proof of Service

After service is completed, you must file the Proof of Service with the Court (*See* INSTRUCTIONS: STEP 2). There will not be a filing fee for the Proof of Service.

Without proof of service on the other party, the court cannot consider your request.

Time to Respond

If you served the other party through eFlex or personal service, the other party has fourteen (14) days, beginning the day after service, to file an opposition/response to the request.

If you served the other party by U.S. Mail, the other party has seventeen (17) days, beginning the day after mailing, to file an opposition/response to the request.

If the other party does not oppose/respond within that time, you will file the Request for Submission to send your request to the judge for review. Please skip INSTRUCTIONS: STEP 5 and continue to INSTRUCTIONS: STEP 6.

If the other party does file an opposition/response, you have seven (7) days, beginning the day after service upon you, to file a Reply to the opposition/response. If the other party serves you by U.S. Mail, you have ten (10) days, starting the day after mailing, to file a Reply to the opposition/response. Please continue to INSTRUCTIONS: STEP 5.

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INSTRUCTIONS: STEP 5

Only use this form if the other party has opposed your motion.

Complete the Reply as Shown:

1) Print your name, address, telephone number, and email address.

2) Print the names of the parties, the case number and department number just as they appear on all other documents in this case.

3) Complete pages 1-2, following the instructions on each page.

1	Code: 3795
2	Name: _____
3	Address: _____
4	Telephone: _____
5	Email: _____
6	Self-Represented Litigant
7	IN THE FAMILY DIVISION
8	OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
9	IN AND FOR THE COUNTY OF WASHOE
10	_____ Plaintiff / Petitioner / Joint Petitioner,
11	vs. Case No. _____
12	_____ Defendant / Respondent / Joint Petitioner. Dept. No. _____
13	_____
14	_____
15	_____
16	<u>REPLY TO OPPOSITION TO MOTION FOR PERMISSION TO RELOCATE</u>
17	<i>(If you need more room on any section of this form, attach additional sheets.)</i>
18	1. Reply. My response to the Opposition to Motion for Permission to Relocate filed on
19	<i>(date opposition was filed)</i> _____ is as follows <i>(write your reply to</i>
20	<i>the opposition)</i> : _____
21	_____
22	_____
23	_____
24	_____
25	_____
26	_____
27	_____
28	_____
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INSTRUCTIONS: STEP 6

Complete the Request for Submission as Shown:

1) Print your name, address, telephone number, and email address.

2) Print the names of the parties, the case number and department number just as they appear on all other documents in this case.

3) Print the date you filed the Motion.

4) Print your name, sign, and date the document.

1	Code: 3860
2	Name: _____
3	Address: _____
4	Telephone: _____
5	Email: _____
6	Self-Represented Litigant
7	IN THE FAMILY DIVISION
8	OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
9	IN AND FOR THE COUNTY OF WASHOE
10	_____
11	Plaintiff/Petitioner/ Joint Petitioner,
12	vs. Case No. _____
13	_____ Dept. No. _____
14	Defendant/Respondent/ Joint Petitioner.
15	_____
16	REQUEST FOR SUBMISSION
17	
18	I request that the Motion for Permission to Relocate filed on <i>(date the document was filed with</i>
19	<i>the Court)</i> _____ be submitted to the Court for
20	decision.
21	This document does not contain the personal information of any person as defined by NRS
22	603A.040.
23	
24	DATED this <i>(day)</i> _____ day of <i>(month)</i> _____, 20____.
25	
26	Submitted By: <i>(Your signature)</i> _____
27	<i>(Print your name)</i> _____
28	
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INSTRUCTIONS: STEP 7

Filing and Serving the Reply and Request for Submission

File and serve the Reply and Request for Submission as you did the Motion (*see* INSTRUCTIONS: STEP 2).

INSTRUCTIONS: STEP 8

Complete and File the Proof of Service for the Reply and Request for Submission

Complete the second Proof of Service. (*see* INSTRUCTIONS: STEP 3 and INSTRUCTIONS: STEP 4). Once filed, served, and submitted the Court has up to 60 days to grant, deny, or set the Motion for hearing. There is no fee to file these documents.

Legal Assistance Information

The information in this packet is provided as a courtesy only. This packet is not a substitute for the advice of an attorney. Counsel is always recommended for legal matters.

If you do not have an attorney, you are encouraged to seek the advice of a licensed attorney or contact the Resource Center or the Law Library. **The Resource Center and the Law Library staff cannot give legal advice** but can give information regarding court procedures.

You may wish to speak with a lawyer at no cost through the Law Library's Lawyer in the Library program. The Lawyer in the Library program is held via Zoom; you must register ahead of time to participate. No walk-ins accepted as space is limited.

LAWYER IN THE LIBRARY

Sign up on our website:

<https://www.washoecourts.com/LawLibrary/LawyerInLibrary>

For questions, contact the Law Library at 775-328-3250

To seek assistance from other free or reduced-cost legal resources in the area, please contact:

NEVADA LEGAL SERVICES

449 S. Virginia St.
Reno, NV 89501

775-284-3491 – leave a message, if
necessary

<https://nevadalegalservices.org>

NORTHERN NEVADA LEGAL AID

1 S. Sierra St., 1st Floor
Reno, NV 89501

775-321-2062 – leave a message, if
necessary

<https://nnlegalaid.org>